

**NOTICE OF REGULAR MEETING  
OF THE  
UPPER TRINITY GROUNDWATER CONSERVATION DISTRICT  
at the**

**District Office  
1250 E. Highway 199, Suite 102  
Springtown, TX  
Monday, May 21, 2012  
Board Meeting begins at 5:00 P.M.**

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**REGULAR BOARD MEETING**

DISCUSS, CONSIDER, AND TAKE APPROPRIATE ACTION, INCLUDING EXPENDITURE OF FUNDS AS NECESSARY OR APPROPRIATE, ON THE FOLLOWING AGENDA ITEMS:

1. Welcome guests and members of the public.
2. Roll call, establish a quorum, declare the board meeting open to the public.

3. Consent Agenda:

Each of these items is recommended by the Staff and approval thereof will be strictly on the basis of the Staff recommendations. Approval of the Consent Agenda authorizes the General Manager or his designee to implement each item in accordance with the Staff recommendations. The consent agenda will be approved as a block. Any Board member that has questions regarding any item on the consent agenda may have the item pulled and considered as a regular item on the agenda. Any items so pulled for separate discussion will be considered as the first items following approval of the consent agenda.

- A. Approval of minutes from Board meeting on April 16, 2012.
  - B. Approval of bank statement ending April 30, 2012, and current financial report of the District.
  - C. Payment of bills/ invoices received through May 21, 2012.
  - D. Reimburse General Manager, Office Manager and/or Director of Field Operations for invoices/ bills paid on behalf of the District through May 21, 2012.
4. Any items from consent agenda that were pulled for further discussion.
  5. Progress report from Van Kelley regarding Phase II District Water Well Monitoring Program, possible integration of information into Groundwater Availability Model Overhaul Project, method(s) available to District to obtain reliable data on re-charge, pumpage, and storage for Paleozoic aquifers, and possible availability of model for Paleozoic aquifers.
  6. Committee Reports and Charges.
    - A. Finance Committee:
      - (i) Committee report on various investment opportunities available to the District in addition to FDIC secured Certificates of Deposit.
      - (ii) Committee report and possible recommendations regarding changes to the District's Investment Policy allowing investment of District funds in non FDIC insured instruments and/or amending District's Investment Policy to permit investment in longer term Certificates of Deposit.
      - (iii) Committee report regarding recommendation(s) to the Investment Committee.

- (iv) Action as necessary on recommendation(s) from committee based on its report provided under Agenda Item 6.A. (i), (ii), & (iii).
- B. Investment Committee:
- (i) Report on quarterly meeting of committee.
  - (ii) Report and possible recommendation(s) regarding designating additional depositories for District funds.
  - (iii) Report and possible recommendation(s) regarding District investments in non FDIC insured instruments including possible recommendation(s) regarding changes to the District's Investment Policy allowing investment of District funds in non FDIC insured instruments and/or amending District's Investment Policy to permit investment in longer term Certificates of Deposit .
  - (iv) Action as necessary on recommendation(s) from committee based on its report provided under Agenda Item 6.B.(i), (ii), & (iii).
- C. Public Education Committee:
- (i) Report and possible recommendation(s) regarding securing services of Laura Raun Public Relations firm to assist District in getting educational information to the public.
  - (ii) Report and possible recommendation(s) on progress in obtaining mobile education exhibit.
  - (iii) Action as necessary on recommendation(s) from committee based on its report provided under Agenda Item 6.C.(i) & (ii).
7. General Manager's report: The General Manager will brief the Board on the following items, which may be discussed, considered, and acted upon by the Board, including authorizing the initiation of, managing, or resolving enforcement action or litigation where applicable.
- A. Report on delinquent customers of the District.
  - B. Report on alleged violation of District Rules by Prater Water Well Drilling: drilling water well without District approval and drilling multiple water wells utilizing an application for a single water well.
  - C. Update on progress in securing administrative completeness for water well applications filed by city of Annetta which will require a variance from the District in order to be drilled.
  - D. Request to adopt changes in staff ancillary insurance coverage.
  - E. Request to have Laura Shumacher designated as Records Retention Officer for District.
  - F. Request by staff to authorize acceptance of credit cards as method of payment for District fees.
  - G. Report on fees and charges regarding the direct deposit of employee payroll checks.
  - H. Report on staff request to purchase new vehicle for District.
  - I. Update on District administrative and operational matters.
8. Increase insurance coverage for employees handling District funds.
9. Adopt District Investment Policy for 2012.
10. Review line item expenditures and adopt budget amendment(s) as necessary.

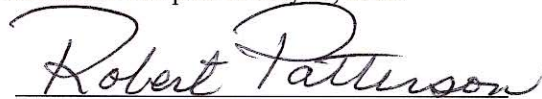
11. Public comment.
12. Determine time and place for next meeting.
13. New business to be placed on the next meeting agenda.
14. Adjourn board meeting.

The above agenda schedule represents an estimate of the order for the indicated items and is subject to change at anytime. These public meetings and hearings are available to all persons regardless of disability. If you require special assistance to attend the meetings or hearings, please call or (817) 523-5200 at least 24 hours in advance of the meeting to coordinate any special physical access arrangements.

At any time during the meeting or hearing and in compliance with the Texas Open Meetings Act, Chapter 551, Government Code, Vernon's Texas Codes, Annotated, the Upper Trinity Groundwater Conservation District Board may meet in executive session on any of the above agenda items or other lawful items for consultation concerning attorney-client matters (§551.071); deliberation regarding real property (§551.072); deliberation regarding prospective gift (§551.073); personnel matters (§551.074); and deliberation regarding security devices (§551.076). Any subject discussed in executive session may be subject to action during an open meeting.

**--Please visit the website-- [www.uppertrinitygcd.com](http://www.uppertrinitygcd.com)**

This is to certify that I, Robert Patterson, posted this agenda on the bulletin board of the Administrative Offices of the District at 1250 E. Highway 199, Springtown TX 76082, and also provided this agenda to the County Clerk in Parker County with a request that it be posted at or before 4:00 p.m. on May 18, 2012.

  
Robert Patterson

Sworn and subscribed to before me this 18 day of May 2012.

  
Notary Public

